

CENTERPOINT HUMAN SERVICES
Consumer & Family Advisory Committee
Date: Friday, July 10, 2009
Location: Davie County

Approved Minutes

Members Present: Chair, Jessica Romahn, Vice-Chair, Julie Whittaker, Michelle Brake

Members Absent: Tim Blake, Ken Jordan

Guest Present: None

LME Guests Present: None

LME Liaison Present: Caroline Steele

Division Liaison Absent: Suzanne Thompson

LME Board Liaison Absent: Barbara Ijames

I. Call to Order, Approval Of Minutes, Introductions and Welcome – Jessica Romahn, Vice Chair

Meeting started at 12:15pm. No one was present for Public Comment. Julie Whitaker made a **motion** to approve Minutes of the CFAC Joint Meeting of June 8, 2009; seconded by Jessica Romahn; passed unanimously.

II. CFAC Survey Update

The survey results update will not be ready until Monday, July 13th. The update will be reviewed in August.

III. LCFAC Response to SCFAC Survey

Chairman Blake and Vice Chair compiled all the data and submitted to the State CFAC.

IV. Distribution of Amended Bylaws

The Final Draft of the Bylaws were distributed and reviewed.

V. Hispanic Outreach Update

Ms. Whittaker requested clarification from Joe Kiser as to who needs to follow up with the Hispanic outreach program and if the meeting has been rescheduled. Did Rosa (last name?) attend CenterPoint's last Board Meeting? Caroline Steele will follow up with Joe Kaiser and Jeff Eads regarding the Hispanic Outreach Project. In addition, Davie CFAC is requesting CenterPoint to have a Davie County Health Fair to include the Hispanic population.

VI. CFAC Retreat

Chairman Blake would like to have a CFAC Retreat to review CFAC's goals and direction to have a "CFAC Day" to invite CenterPoint Employees to present to CFAC. It was agreed that it would be better for the retreat to be on a Saturday. Julie Whittaker said she would like to consider Brown Summit in Guilford County and will follow up with the cost.

VII. CenterPoint Fall Health Fair

CenterPoint is having Fall Fair at The Gateway YMCA in Winston Salem. This year Chairman Blake suggested for CFAC to have a booth and hand out information; also for CFAC to consider donating money for food, and or snacks. It was agreed to table this discussion until further information is given.

VIII. CFAC Officer and Committee Member Nomination

Below are openings and dates of when committees are requesting a rotation of CFAC members who are willing to serve as a committee member and the secretary of CFAC. If you are eligible, please nominate yourself and/or another CFAC member. Prior to nominating another CFAC member, please ask their permission. The nominations and appointments made at the August joint meeting.

1. Secretary – Position open 8/11/09
2. Finance Committee Member – Position open 7/14/09 (Meets monthly)
3. QI Committee Member – Position open 7/14/09 (Meets monthly)
4. Human Rights Committee Member – Position open 8/11/09 (Meets quarterly)

IX. New Business

- The American Foundation for Suicide Prevention 2009 “Out of The Darkness Walk” September 12th at Tanglewood Park. For a donation of \$250.00 (which would be approximately \$63.00 per county) CenterPoint CFAC would be eligible for a booth and t-shirts. If there is interest, there could be an established CFAC walk team. Julie Whittaker made a **motion** to for the Davie CFAC pay \$62.00 register for the American Foundation For Suicide Michelle Brake seconded; passed unanimously.
- The First Annual NC Recovery Conference in North Carolina is scheduled for September the 11th. CFAC will pay for the registration for members who are interested in attending. Registration is due August 21st seating is limited so please register early.

X. LME Update: Caroline Steele, Forsyth County CFAC Liaison

- The CenterPoint Board of Directors unanimously approved the 2010 Fiscal Year Budget.
- The next Board of Directors Meeting is scheduled at Forsyth Medical Center on August 27th. It will be the first Board Meeting with the four new Board members from Rockingham County.
- Barbara Ijames has been a CenterPoint Board member since 2002. Her term expires in August and is not eligible for another appointment to the board. Please thank her for her dedication and hard work.
- The CFAC survey mailing cost will come out of Fiscal Year 2010 budget, not 2009 budget. The money was not encumbered in time for it to come out of 2009 budget.

XI. Adjourn

A **motion** was made by Michelle Brake to adjourn; seconded by Julie Whittaker; passed unanimously. The meeting was adjourned at 1:25pm.

The next meeting is scheduled for CFAC joint meeting on August 10th at 6:00pm at CenterPoint Human Services.

These minutes were approved on 08/10/09.