

**CENTERPOINT HUMAN SERVICES**  
**Consumer & Family Advisory Committee**  
**07/13/09**

**Location: Forsyth County**

**Approved Minutes**

<u>Members Present</u>	Tim Blake, Chair, Jessica Romahn, Vice-Chair, Tracy Goodwin, Secretary, Dr. Bill Donohue, Obie Johnson, Janet Childress, Michielle Cutter, Marguerite H. Rhodes
<u>Members Absent</u>	None
<u>Staff Present</u>	Caroline Steele
<u>Division Staff Present</u>	Suzanne Thompson
<u>Guest Present</u>	Wini Kniejski

- I. Call to Order, Approval Of Minutes, Introductions and Welcoming, Mr. Blake, Chair  
Meeting started at 5:35pm. No guest present and no one spoke in Public Comments. Dr. Donahue made a **motion** to approve minutes of joint meeting; seconded by Marguerite Rhodes; passed unanimously.
- II. CFAC Survey Update:  
Ms. Rhodes passed out final copy of survey. The targeted mail date is tentatively scheduled for on Sept 1<sup>st</sup>, 2009. Members of CFAC asked if the results of the survey could be posted on CenterPoint's website after the information is gathered. Caroline Steele said she will check and have an answer by next meeting.
- Ms. Rhodes added a ½ page "Urgent" message from CFAC along with a CFAC brochure to be mailed or passed out with the survey. Dr. Donahue discussed sending a self addressed envelope and advises they have identified about 600 people. It was mentioned that they would need help in completing survey and asking Andy Hagler if CFAC could use the MHA Newsletter to reach consumers. Dr. Donohue suggested for CFAC members from the surrounding counties (Davie, Stokes and Rockingham) will help identify and help distribute to the providers and other community resources in their community.
- Actions steps regarding the survey are: To make the recommended addition and have at August meeting.  
Ms. Steele will ask about the HIPPA restrictions.
- III. LCFAC Response To SCFAC Survey, Mr. Blake, Chair  
Went with raw data and submitted our electronic response to the state CFAC. Most local CFAC completed the survey on time.
- IV. Distribution of Amended bylaws  
The final draft of the Bylaws were reviewed and distributed.
- V. New Business: Mr. Blake, Chair
- CFAC has a binding relational agreement with Board of Directors CenterPoint Human Services. Ms. Thompson informed CFAC that the resolution process between CFAC and the Board does not spell out a specific dispute resolution process. Mr. Blake said he would schedule a meeting with Dr. Jones to discuss this. Mr. Johnson made a **motion** to add the Resolution Process to be put on the on the August agenda; seconded by Ms. Childress; passed unanimously.
  - The American Foundation for Suicide Prevention 2009 "Out of the Darkness Walk" September 12<sup>th</sup> at Tanglewood Park. For a donation of \$250.00 (which would be approximately \$63.00 per county) CenterPoint CFAC would be eligible for a booth and t-shirts. If there is interest, there could be an established CFAC walk team. Dr. Donohue made a **motion** to for the Forsyth CFAC pay \$62.00 register for the American Foundation for Suicide Mr. Johnson seconded; passed unanimously.

- Mr. Johnson made a **motion** to put a \$1,000.00 cap on the CFAC budget for external service organizations; seconded by Ms. Rhodes, passed unanimously.
- The First Annual NC Recovery Conference in North Carolina is scheduled for September the 11<sup>th</sup>. CFAC will pay for the registration for members who are interested in attending. Registration is due August 21<sup>st</sup> seating is limited so please register early.
- Everyone agreed that having CFAC Retreat to review CFAC's goals and direction is a good idea; and to schedule it on a Saturday, for full or half day. Some ideas were:
  - Jeff Payne, DD Care Coordinator with CenterPoint facilitate the meeting or someone from the division
  - Having a speaker, suggestions were Leza Wainwright, NC DHHS, Division of MH/DD/SAS Director, the State CFAC Chair, someone from the Mental Health Association or NAMI or to have a local politician such as Linda Garrou, or Pete Cleary
  - To spend a ½ day on organizational development
  - Advocacy skill development/problem solving skills
  - Have Betty Taylor, CenterPoint CEO discuss CenterPoint's goals and objectives

VI. CFAC Officer and Committee Member Nomination

Below are the various openings will be available. If you are eligible, please feel free to nominate yourself and or another CFAC member. The nominations and appointments made next meeting.

1. Secretary – Position open 8/11/09
2. Finance Committee Member – Position open 7/14/09 (Meets monthly)
3. QI Committee Member – Position open 7/14/09 (Meets monthly)
4. Human Rights Committee Member – Position open 8/11/09 (Meets quarterly)

VII. Division Staff Report

Suzanne reported the budget cuts are still the main issues.

VIII. CENTERPOINT HUMAN SERVICES Update : Caroline Steele, Forsyth County Liaison

- The CenterPoint Board of Directors unanimously approved the 2010 Fiscal Year Budget.
- The next Board of Directors Meeting is scheduled at Forsyth Medical Center on August 27<sup>th</sup>. It will be the first Board Meeting with the four new Board members from Rockingham County.
- Barbara Ijames has been a CenterPoint Board member since 2002. Her term expires in August and is not eligible for another appointment to the board. Please thank her for her dedication and hard work.
- The CFAC survey mailing cost will come out of Fiscal Year 2010 budget, not 2009 budget. The money was not encumbered in time for it to come out of 2009s budget.

IX. Adjourn

A **motion** was made by Mr. Blake to adjourn; seconded by Donohue; passed unanimously. The meeting was adjourned at 7:25pm.

The next meeting is scheduled for CFAC joint meeting on August 10<sup>th</sup> at **6:00pm** at CenterPoint Human Services.

*These minutes were approved on 08/10/09*