

CENTERPOINT HUMAN SERVICES
CFAC Joint Meeting
APPROVED MINUTES
Location: Forsyth County
August 10, 2009

Members Present: Jessica Romahn, Janet Childress, Tracey Goodwin, Tim Blake, Obie Johnson Jr., Michielle Cutter, Ricky Graves, Dr. Bill Donohue, Julie Whittaker, Michielle Cutter, Emma Oehman, Wini Kniejski

Members Absent: Marguerite H-Rhodes, Mary Lee, Michelle Brake, Ken Jordan, Kim Southard

CenterPoint Staff Liaison Present: Caroline Steele

Division Liaison Staff Present: Suzanne Thompson

CenterPoint Board Liaison: Dr. Brad Jones

Guests Present: Dr. Francis Manns, Lisa Cox

I. Call to Order, Approval Of Minutes, Introductions and Welcome

The meeting was called to order at 6:00pm. Tim Blake recognized and introduced the guests present. No one signed up to speak in Public Session. Dr. Donohue made a **motion** to approve minutes of Forsyth Meeting on July 13, 2009; Julie Whittaker made a **motion** to approve minutes of the Davie meeting on July 10, 2009; seconded by Michielle Cutter; passed unanimously. There was not a meeting in Stokes County in July and there was not representation from Rockingham County at the time minutes were reviewed.

II. CFAC Survey Update

The CFAC survey has been distributed. The suggested completion date is September 10th in order to have the results by November. Tim Blake said that he will complete a press release to inform the public about the CFAC survey posted on CenterPoint's website and contact radio personalities for the information be broadcasted.

III. Relational Agreement Update

There is a Question on page 3 regarding the Dispute Resolution Process between CFAC and the Board. Dr. Donohue made a **motion** to change the sentence to, "The LME Director may be invited to participate by mutual agreement by the board and CFAC Chair but shall have no vote", instead of the LME Director shall participate but shall have no vote. The motion was seconded by Obie Johnson; passed unanimously.

IV. NC Recovery Conference

There are a several members interested in attending the NC Recovery Conference. Tim Blake made a **motion** for CFAC to pay for members' attendance; seconded by Jessica Romahn; passed unanimously. Caroline Steele requested for those interested in attending, to complete the registration and give it to her as soon as possible since early registration ends 8/21/09. Caroline Steele's fax number is (336) 714-9112.

V. CFAC Membership

Dr. Donohue made a **motion** to accept current CFAC members from Rockingham into CenterPoint CFAC; seconded by Obie Johnson; passed unanimously. Dr. Donohue made a **motion** for Wini Kniejski to become a CFAC member; seconded by Obie Johnson; passed unanimously.

VI. CFAC Officer and Committee Member Nominations

Tracy Goodwin resigned as secretary of CFAC and will remain a CFAC member. The floor is accepting nominations. Obie Johnson made a **motion** to table the CFAC secretary nominations at this time; seconded by Dr. Donohue; approved unanimously. Michielle Cutter volunteered to be a member of the Finance Committee again. Obie Johnson volunteered to remain a member of QA/QI Committee. Tracy Goodwin was not at the meeting to discuss whether she plans to remain on the Human Rights Committee.

VII. CFAC Retreat

Tim Blake made a **motion** for the CFAC Retreat to be held on October 17; seconded by Dr. Donohue; passed unanimously. The purpose of the retreat is to organize, establish clear expectations, advocacy development, goal setting and skill development. Suggested speakers are: Linda Garrou, Leza Wainwright, Jeff Payne, Pete Cleary, The State CFAC Chair, Larry Womble and Burt Wood. Tim Blake said that Kevin Beauchamp, Director of Finance volunteered to come and discuss the budget; Betty Taylor volunteered her time as well as Gracie Woody and anyone at CenterPoint will be of available for the retreat. Various places were discussed; Obie Johnson, Monica O'Dell and possibly Kim Southard volunteered to be on a search committee. Tim Blake, Obie Johnson Monica O'Dell and Kim Southard will help develop an agenda and topics for the retreat. Dr. Donohue made a **motion** that each speaker receive \$250.00 to go to a charity of their choice; seconded by Julie Whitaker; passed unanimously.

VIII. LME Update: Caroline Steele

CenterPoint's Quarterly Report was electronically circulated to CFAC members prior to the Joint Meeting. Everyone acknowledged that they have received the Quarterly report and did not have any questions.

IX. Division Update: Suzanne Thompson

The state budget has been approved and Ms. Thompson distributed the Special Budget Edition by Representative Jean Farmer-Butterfield.

Some of the budget allocations that will have a direct impact on the LME are:

- Community support will be phased out on or before June 30th 2010
- The division must submit a plan to the Legislative Oversight Committee on or before October 1st on how to reduce the Residential Level III and IV Services
- The LME Fund Balance can only be used for services
- LME service dollars has been reduced 10%

The Community Progress Indicators Report came out last week; CenterPoint did very well by meeting 17 of the 21 of the Indicators.

X. New Business

Dr. Donohue is still trying to get someone from Rockingham County to join the DD Advisory Committee which meets at CenterPoint the first Thursday evening of each month. On October 10th is the National Downs Syndrome Buddy Walk and Dr. Donohue requested a donation of \$150.00 from CFAC; this will pay for 15 walkers and t-shirts. Dr. Donohue also requested for CFAC to donate \$250.00 for DD Across the Lifespan Conference offered by Northwest AHEC, on October 30th which will pay for the registration of 2 participants and a vending table. Since there was not a quorum established at this time, Dr. Donohue will develop an email for Tim Blake to distribute for an email vote.

Stokes County CFAC will meet on the last Wednesday of each month. Email Tim and Bill when the next Finance Committee meeting is scheduled.

XI. Adjourn

A **motion** was made by Dr. Donohue to adjourn; seconded Tim Blake; passed unanimously. The meeting was adjourned at 8:27 pm.

These minutes of the Joint CFAC Meeting held on August 10, 2009 are a draft.